

Faculty Led Study Abroad Programs

WORLD: The David and Leighan Rinker
Center for International Learning

Faculty-Led Study Abroad at Stetson

About 90% of Stetson students study abroad on faculty-led programs

2016-2017 Faculty-Led Programs:

- Italy and Greece
- Italy
- Spain
- England
- Serbia
- Colombia
- Austria
- Thailand/Hong Kong
- Chile

Why Students choose Faculty-Led Program

- They feel safer and more comfortable with a Stetson faculty member
- Interest in a particular class
- Opportunity to earn Stetson credit
- The ease and comfort of a program that is planned and organized for them

Planning Elements to Consider

- Should you use an **international provider**?
- How many **students** is an ideal number?
- What **course** will you offer?
- How will the **international location** complement the course?
- What is the ideal **time-frame** to offer the program?
- Will you facilitate it **alone**?
- Has this class been offered **before**?
- How can you get your course **approved**?
- Do you have the support of your **chair and dean**?

Budget Considerations

- Use WORLD's budget planning template
- All students will be charged study abroad tuition
Summer costs are lower; now only \$996/unit for a study abroad class
- Faculty stipends/salary and fringe benefits (9%) must be included in the budget

Rank	Compensation per Unit (3-credit course)
Professor	4,156
Associate Professor	3,677
Assistant Professor	3,325
Lecturer	2,984
Adjunct	2,400

Things to Consider to Keep Costs Down

- Location
- Time of year
- Tuition costs
- Type of program

Initial Application

- Can be found [online](http://world.stetson.edu) at *world.stetson.edu*
 - requires information about the program
 - Dates
 - Location
 - Course syllabus
 - Proposed budget
 - Recommendation from your Dean
- Due date for proposals: **September 15**
 - Fall (winter break) programs
 - Spring programs
 - Summer programs

Approval Process

- Approval required from your department chair and dean
- Types of questions WORLD to determine final approval:
 - Can this program be implemented safely and successfully?
 - Will the program be able to meet the minimum number of required students?
 - Are the content and delivery of the course(s) enhanced by the international location?
 - Do the proposed excursions have academic relevance to the course?
 - How familiar is the faculty with the proposed location?
- Once approved, you will be asked to schedule a follow-up meeting with WORLD to discuss your next steps

Marketing Your Program

- Share information with your class and with your colleagues
- Attend the Study Abroad Fairs – we host one each semester!
- Information Sessions
- Visit Residence Halls and Greek Housing
- Work with WORLD and Stetson Marketing to develop marketing materials
- Place posters and displays in high-traffic areas on campus
- Mailings
- Tabling at CUB
- Social Media

Orientation

- WORLD will provide orientation for students participating on faculty-led programs.
- Students will join the general Pre-Departure Orientations, offered each fall and spring
- Faculty will be provided with a faculty manual which provides you with important information you will need regarding health, safety, emergency contact info, etc.

What support will WORLD provide?

- WORLD will collect and handle all money issues, and will take care of any payments that must be made to providers, etc.
- Create an online application for students to apply – but you will still have control over who is accepted into the program
- Take care of any reimbursements after the trip is over
- Faculty support including “faculty packet” – either digital or paper
- Orientation for your students
- Risk Management Support
- WORLD will be able to offer modest scholarships for students wishing to study abroad on faculty-led programs. Scholarships will be primarily need-based.
 - Scholarships are available at:
http://world.stetson.edu/index.cfm?FuseAction=Programs.ViewProgram&Program_ID=10508
 - Due by September 30th

Risk Management

- Providers are great!
- International cell phone
- Online application allows you to have digital access to all students' emergency contacts, FERPA releases, passport copies, etc.
- Research emergency numbers and local hospitals in advance
- WORLD is on-call 24/7 for your support

Questions?

